



**PRIVACY POLICY PURSUANT TO ART. 13 OF REGULATION (EU) NO 679/2016 OF 27
APRIL 2016**

This Statement is issued under Art. 13 of Regulation (EU) 2016/679 of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and in compliance with the law on the processing of personal data and the free movement of such data.

In particular, this Privacy Policy refers to people with the role of Member of the Selection Board, Tender Manager (RUP) and Director of Contract Performance (DEC) as part of the tender procedure.

Data Controller

Politecnico di Milano - General Director delegated by the pro-tempore Rector - contact: dirgen@polimi.it.

Internal Data Processor

Dr Francesco Cavazzana, Manager of Infrastructures, Estates and General Services, contact: francesco.cavazzana@polimi.it.

The data shall also be processed by other persons authorised and instructed for this purpose in accordance with current legislation.

Data Protection Officer and contact points

Email: privacy@polimi.it.

Purpose of data processing, legal basis, categories of data and retention period.

For the purposes of applying the relevant European and national legislation (Regulation (EU) 679/2016, hereinafter Regulation), we hereby inform you that your personal data shall be used for the following purposes:

Intended purpose of personal data processing	Legal basis of the processing	Categories of personal data subject to processing	Retention period of personal data
<p>Purpose 1 Fulfilment of regulatory requirements connected to the tender procedure.</p>	<p>Legal obligation (Art. 6(1c) of the Regulation, with particular reference to the provisions contained in the following regulations:</p> <ul style="list-style-type: none"> • Law No 241/1990; • Law No 190/2012; • Leg. Decree No 50/2016 as amended; • Leg. Decree No 36/2023. 	<ul style="list-style-type: none"> • Personal details • Contact details • Identifying data • CV* • Data referring to the absence of reasons of incompatibility by declaration. 	<p>The data collected shall be kept for as long as the Politecnico di Milano is subject to the obligations of storage for tax purposes or for other purposes provided for by law or the Regulation</p>

*Only for the Members of the Selection Board of the bids, except for the minute-taking secretary.



POLITECNICO
MILANO 1863

Nature of the data

The provision of the data requested for Purpose 1 is mandatory.

Processing methods

Processing carried out for Purpose 1 may be carried out digitally, manually and/or by electronic or, in any event, automated means, including in-house and/or external databases, necessary for the execution of telematic procedures [e.g. SINTEL, MEPA].

The data may be stored in digital format for reasons of transparency obligations and the proper functioning of public administration. In particular, in order to fulfil the publication obligations as set forth in Leg. Decree No 33/2013 and subsequent amendments and additions, some of the personal and identifying data collected may be made public during the execution of activities. The data shall also be processed for the aforementioned purposes by other persons authorised and instructed for this purpose in accordance with current legislation.

The data required may be processed and collected by authorised personnel.

Categories of recipients

In relation to the purposes indicated, personal data may be disclosed to the following public entities, or may be disclosed to companies and/or persons who provide services, including externally, on behalf of the Data Controller.

In particular, your personal data may also be disclosed to other public authorities, such as:

- ANAC;
- Prefecture;
- Judicial authority

including in anonymous form in the event that such authorities are obliged to process these data for any proceedings falling under their institutional competence, as well as to all public entities to which, where the relevant conditions apply, disclosure is legally required under the provisions of European system, laws or regulations, as well as to insurance bodies for any accident reports.

Transfer to non-EU countries or international organisations

Personal data shall be processed by the Data Controller within the European Union.

Should it become necessary for technical and/or operational reasons to use entities located outside the European Union, or should it become necessary to transfer some of the collected data to technical systems and services managed in the Cloud and located outside the European Union, data processing shall be regulated in accordance with Chapter 5 of the Regulation and authorised on the basis of specific decisions by the European Union.

All of the necessary precautions shall therefore be taken to ensure the maximum protection of personal data, basing the transfer on:

- a) adequacy decisions on recipient third countries made by the European Commission;
- b) appropriate guarantees provided by the recipient third party under Art. 46 of the EU Regulation;
- c) the adoption of *Binding Corporate Rules*.

Data Subjects' rights

As a Data Subject, you can ask the Data Controller for the following at any time:

- confirmation of any personal data held concerning you;



POLITECNICO
MILANO 1863

- access to your personal data and related information; the rectification of inaccurate data or the completion of incomplete data; the deletion of personal data concerning you (where any of the conditions indicated in Art. 17(1) of the Regulation apply and in compliance with the exceptions provided for in paragraph 3 of the same article); the restriction of the processing of your personal data (where one of the conditions indicated in Art. 18, paragraph 1 of the Regulation applied); the transformation into anonymous form or the blocking of data processed in violation of the law, including those that do not need to be kept for the purposes for which the data were collected or subsequently processed.

These rights can be exercised by contacting privacy@polimi.it.

If you believe the Data Controller and/or a third party have violated your rights, you may lodge a complaint with the Data Protection Authority and/or other competent supervisory authority under the Regulation.

Milan, July 2024.