



POLITECNICO
MILANO 1863

Title III Class 12.21

UOR ARES

**RESEARCH,
INNOVATION AND
CORPORATE
RELATIONS DIVISION**

The Head of the Division

HAVING REGARD TO Italian Presidential Decree No 445 of 28.12.2000;

HAVING REGARD TO Articles 2 and 12 of Italian Prime Ministerial Decree of 9 April 2001, "Equal treatment in the right to higher education";

HAVING REGARD TO the Regulation for Administration, Finance and Accounting, issued by Rectoral Decree No 828 Ref. No 7766 of 14/03/2014 and in particular Articles 75 and 79;

HAVING REGARD TO the resolution adopted by the Graduate School in Architectural and Landscape Heritage (SSBAP) in the telematic meeting on 03/06/2024, and the resolution adopted by the Department Board of Architecture and Urban Studies (Dastu) in its meeting on 10/06/2024, with which the availability of funding has been confirmed;

HEREBY DECREES

The issuing of a call for applications for **1 scholarship in memory of architect Anna Eugenia Maria Pianazza**, aimed at writing a thesis on an object of study located in the area of Brescia or Varese; the scholarship amounts to **€6,000 (€3,000 per year) and is intended for** a candidate who will enrol at SSBAP in the 2024/2025 academic year.

Art. 1

Scholarship information and recipients

The scholarship, amounting to a **€ 6,000 gross** and inclusive of charges to be borne by Politecnico di Milano, is intended for one of the applicants in the call for admission to the Graduate School in Architectural and Landscape Heritage of Politecnico di Milano for the academic year 2024-25 **who submits an application for the aforementioned scholarship.**

The scholarship will be paid to the winner in two instalments:

- **3,000 after** enrolment in the first year of the programme
- **3,000 following** enrolment in the second year of the programme; the second instalment shall only be paid if the requirements set out in Article 5 of this call are met.



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Art. 2 **Participation requirements**

The call for applications is open to holders of Laurea Magistrale (equivalent to Master if Science degree) in one of the following:

- Architecture
 - Architecture and Building Engineering
 - Architecture and Building Engineering-Architecture
 - Landscape Architecture
 - Archeology
 - Conservation of the Architectural and Environmental Heritage
 - Conservation and Restoration of Cultural Heritage
 - Art History
- who have applied for admission to the Graduate School in Architectural and Landscape Heritage of Politecnico di Milano for the 2024-25 academic year.

The Fundraising and Alumni Unit will verify whether the requirements have been met, using Politecnico di Milano's digital archive and/or the documents attached to the applications.

Those who are already registered with Politecnico di Milano archive are responsible for verifying, by the deadline of the call for applications, that the data present is correct and up-to-date.

Art. 3 **Application procedure**

Applicants must submit an application using the relevant function available within Online Services <http://www.polimi.it/servizionline> (Agevolazioni e Convenzioni > Borse di studio, premi di laurea, esoneri, bandi generici) **by 12.00 noon (Italian time) on 16 October 2024.**

Applicants must attach, through the online process (maximum 5 MB each):

- **Curriculum Vitae et Studiorum**
- **Abstract of the degree thesis** in pdf format, any scientific publications and/or a professional portfolio of maximum 20 MB
- **Academic qualifications**
- **2024 ISEE (Equivalent Economic Situation Indicator) certificate**

The files must be named using the format Surname-Name-Type of document.pdf (for example Smith-John-Thesis.pdf)



Upon completion of the online application process (status: closed), the application to this call shall be deemed to have been submitted and the applicant shall be understood to have agreed to the contents of the call itself.

It is the applicant's responsibility to check that the process has been completed correctly.

After having completed and submitted the application (status: closed), the applicant may print a receipt and the application may no longer be altered. The applicant may delete and resubmit the application at any time before the deadline of this call for applications.

Failure to complete the application, the submission of an incomplete application or the submission of inadequate documents shall result in the applicant being excluded from the assessment process.

Art. 4 **Selection Committee**

The award of the scholarships shall be decided on the basis of a ranking list drawn up by a Selection Committee appointed by managerial decree after the deadline of this call for applications

In drawing up the ranking list, the Committee will decide, on the basis of the annexes mentioned in Article 2, to allocate up to 100 points to assess each application, **60** of which for the interview, **30** for the qualifications and **10** for the income situation attested by the ISEE (Equivalent Economic Situation Indicator) certificate. To be eligible for admission, the minimum score is **60/100**.

The financial situation score shall be determined as follows:

2024 ISEE/ISEEU (Equivalent Economic Situation Indicator/ Univeristy ISEE) VALUE	SCORE
from €0 to €23,120	10
from €23,121 to €27,000	8
from €27,001 to €31,000	6
from €31,001 to €40,000	4
from €40,001 to €51,000	2
from €51,001 to €63,000	0
from €63,001 to €75,000	0
from €75,001 to €95,000	0
€95,001 and above	0



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In the absence of a valid and compliant **2024 ISEE/ISEEU**, the student will be **attributed the highest ISEE/ISEEU (€95,001)** for the sole purposes of this ranking.

Provided that the requirements set out in Article 1 of the call for applications are met, in the event of a tie the Committee shall award the scholarship to the youngest candidate. The Selection Committee may decide not to award the scholarship in the event that the none of the applicants are deemed eligible.

Candidates will be admitted to an interview (in presence) in Italian with the Selection Committee, which, after examining the qualifications received, will judge their interests and knowledge in the field of architectural heritage and landscape conservation.

The final ranking will be drawn up by the Selection Committee on the basis of the outcome of the interview.

The interviews in Italian will be held in person on **18 October 2024 at 10.00 a.m.**, at Politecnico di Milano, Department of Architecture and Urban Studies, via Bonardi 3, Milan.

The ranking lists will be published on the following page of the University website:

<https://polimi.it/studenti/tasse-borse-e-agevolazioni/borse-di-studio-non-dsu-e-premi-di-laurea>

Art. 5 **Renewal of the scholarship**

At the end of the first year, scholarship recipients may have their scholarships renewed for the following academic year subject to verification by the Graduate School's Teaching Board that the following conditions have been met:

- regularity of the academic course with the passing of a number of examinations amounting to at least 20 ECTS in the first year;
- choice of a work theme for the development of a final thesis on topics related to the area of Brescia and/or Varese agreed with the School's Teaching Board;

Art. 6 **General rules**

Cumulation - The scholarship **cannot be combined with other scholarships or other forms of financial aid provided by Politecnico, in particular with "Diritto allo Studio" benefits**, with international mobility scholarships disbursed by



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Politecnico or other public or private entities. The scholarship can also not be combined with exemptions from tuition fees and contributions.

Revocation: the scholarship may be revoked if disciplinary sanctions are brought against the recipient. In any case, the scholarship will be revoked if the recipient withdraws from his/her studies or transfers to another University during the year.

Withdrawal: in the event that the winner withdraws and/or fails to return the required forms by the relevant deadline, the scholarship will be awarded to the next eligible applicant in the ranking.

Payment: the winner of the scholarship will be notified about the award and any renewals through their university e-mail address provided during the application process. Within 7 days of receiving said notification, the winner must return the signed corresponding forms attached to the award and renewal notifications.

The scholarship will be disbursed by Politecnico di Milano in 2 instalments.

In the event that the scholarship is not awarded and/or the holder fails to renew the scholarship, the remaining funds will be used to establish a new call for applications.

Self-certification: Politecnico di Milano will verify the recipient's declarations and any false declarations will result in the forfeiture of any benefits awarded.

Taxation: the scholarship will be subject to taxation, in accordance with current legislation relating to scholarships. The amount paid by way of scholarship shall be treated as employment income for tax purposes and shall therefore be subject to the same tax arrangements. The costs to be borne by Politecnico di Milano are the IRAP regional tax on production activities, amounting to 8.5% of the scholarship amount.

Art. 7

Procedure Manager

In accordance with the provisions of Art. 5 of Italian Law No 241 of 7 August 1990, the procedure manager responsible for this call is Mr Ivano Ciceri.

For more information: borse.premi@polimi.it

The General Director
Mr Graziano Dragoni

Digitally signed pursuant to Art. 21, par. c.1.2 of the Digital Administration Code (CAD) - Legislative Decree 82/2005 and subsequent amendments and additions



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PRIVACY POLICY PURSUANT TO ARTICLE 13 OF THE EUROPEAN GENERAL DATA PROTECTION REGULATION (GDPR)

Politecnico di Milano (hereinafter also **Politecnico**), in its capacity as Data Controller, with registered address in Piazza Leonardo da Vinci 32, 20133 Milan – Direzione Generale –, hereby informs you of the methods for processing your personal data, in compliance with Regulation (EU) 2016/679 of 27 April 2016 on the protection of natural persons in relation to the processing of personal data and the corresponding implementing acts (hereinafter also the **Regulation**).

The Data Processor of the data you have provided is the Head of the Research, Innovation and Corporate Relations Division.

A. PERSONAL DATA COLLECTED

The personal data concerning you collected and processed by Politecnico are **(a)** the data provided by you at the time of registration or enrolment, including your name, surname, date and place of birth, gender, tax code, nationality, home address, telephone and email contact details, academic qualifications; **(b)** the data collected when you submitted your application, in particular those relating to your academic career and financial situation.

B. PROCESSING PURPOSES AND METHODS

Your personal data may be processed for the following purposes:

1. for the public interest of verifying the requirements for participation in the competition according to the criteria stated in this call for applications and all purposes provided for by law, including for statistical purposes.

In relation to the aforementioned purposes, the data processing shall be carried out by Politecnico di Milano using manual, computerised and electronic tools, in a manner that is relevant and limited to what is necessary with regard to the purposes for which they are processed and, in any case, in such a way as to guarantee the utmost security and confidentiality and always in full compliance with the legislation in force.

C. MANDATORY OR VOLUNTARY NATURE OF DATA PROVISION

The provision of data for the purposes indicated in section B 1 is mandatory; any refusal to provide such data shall result in the inadmissibility of the application and immediate exclusion from the procedure.

D. SCOPE OF MOVEMENT AND DISCLOSURE OF THE DATA

Your personal data shall be disclosed to Politecnico employees who are authorised to process such data, namely natural or legal persons who work with Politecnico for the purposes of implementing the procedures for the selection and awarding of the scholarship provided for by this call.

Your data will also be disclosed to the donor to inform them of the results of the call.



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In the event of any contact with the donor, they shall be understood to be a distinct and autonomous data controller of your personal data. As such, the donor shall provide you with the necessary privacy policy.

E. STORAGE AND POSSIBLE TRANSFER OF PERSONAL DATA

Your personal data will be stored at Politecnico di Milano and will not be transferred to a third country.

F. DATA RETENTION PERIOD

Your personal data shall be retained only for as long as strictly necessary in order to meet the requirements of this call for applications, unless it becomes necessary to retain and store the data for a longer period in the public interest. If the data are stored for longer periods, Politecnico shall ensure compliance with the principle of data minimisation pursuant to Art. 89, paragraph 1 of the Regulation.

G. YOUR RIGHTS

We remind you that you have the right to:
obtain information on the methods by which your data are processed and any other information under Art. 15 of the Regulation (*right of access*)
rectify inaccurate personal data concerning you pursuant to Art. 16 of the Regulation (*right to rectification*)
restrict the processing of your personal data pursuant to Art. 18 of the Regulation (*right to restriction of processing*);
object to the processing of your personal data in the cases and by the methods set forth in Art. 21 of the Regulation (*right to object*)

Any complaints may be sent in writing to the Data Protection Officer at:
privacy@polimi.it

By submitting an application, you declare that you have read and understood this privacy policy, as indicated in Art. 13 of the Regulation, and that you consent to the processing of your personal data.